

GRADUATION PARTY CHECKLIST FOR SUPPLIES

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- \_\_\_\_\_ sign in board or sign in book & pen
- \_\_\_\_\_ graduation centerpieces
- \_\_\_\_\_ graduation welcome sign or yard sign
- \_\_\_\_\_ graduation banner
- \_\_\_\_\_ entrance piece at door
- \_\_\_\_\_ balloon bouquets
- \_\_\_\_\_ balloons
- \_\_\_\_\_ décor & signs for buffet tables, entrance, cake table, gift table, sign in table
- \_\_\_\_\_ graduation ceiling decorations
- \_\_\_\_\_ graduation decorations for outside lobby area
- \_\_\_\_\_ easels for senior pictures
- \_\_\_\_\_ invitations
- \_\_\_\_\_ save the date cards
- \_\_\_\_\_ return address labels
- \_\_\_\_\_ stamps
- \_\_\_\_\_ lifesize caricature of the graduate
- \_\_\_\_\_ tables, skirts, tablecloths, linens
- \_\_\_\_\_ paper plates, napkins, plastic silverware, cups
- \_\_\_\_\_ graduation confetti, wristbands
- \_\_\_\_\_ pens
- \_\_\_\_\_ photo blow ups or posters
- \_\_\_\_\_ graduation photo books, graduation photo boards

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\_\_\_\_\_graduation gift box

\_\_\_\_\_ favors for your guests - personalized candy bars, personalized graduation pens, etc.

\_\_\_\_\_graduation slideshow or make your own

\_\_\_\_\_songs for graduation slideshow

\_\_\_\_\_gifts & cards for graduate and friends

\_\_\_\_\_ice, food & beverages

\_\_\_\_\_batteries for camera